

Frequently Asked Questions for NEW FAMILIES

Please see our school virtual tour for more information and visuals.

What time does school start?

All classes begin at 8:15am, unless assigned to late start TK (10:15 start time M-Th, 8:15 Fridays).

What time does school end?

Monday-Thursday: Kindergarten and Late TK: 2:05pm, Grades 1-6 3:00pm, Early TK 11:45am

Friday: Kindergarten - 6th Grade: 12:20pm, ALL early and late TK: 11:45am

What time may students arrive in the morning?

Students may arrive on campus anytime after 7:45am when supervision begins.

Where are the drop off/pick up areas?

Students may be dropped off/picked up on Faulkner, Carroll and at Richard Rioux Park. Students may enter/exit the car at curbside only. The staff parking lot is closed to parents and students during arrival.

- ★ The curb area on Carroll Lane directly in front of the school is used for arrival student valet. Please pull all the way to the end of the cut out area and have students exit quickly on the passenger side.
- ★ Students may be dropped off and picked up from the Richard Rioux ramp. Enter the park and go to the round-about at the far left of the parking lot.
- ★ Students may be dropped off and picked up on the streets opposite the school and cross at the designated crosswalks.

May I walk my child to his/her classroom in the morning?

For the first week of school parents are welcome to walk their child(ren) to class. After the first week, parents are welcome to walk their children to the gate and watch them walk into campus.

Where will my child be dismissed?

Prior to the first day of school you will receive a form through ParentSquare to let your child's teacher know your dismissal arrangements. Below are the options for each grade level. There will be an option for siblings/older students to pick up 1st and 2nd graders. The staff parking lot is closed to parents and students during dismissal.

- ★ **Dismissal for Transitional Kindergarten, Kindergarten and 1st graders:**
Please wait at the top of the Flagpole Courtyard stairs to connect with your children. For safety and visibility reasons, please do not park in the red zones near the crosswalks. Students who attend Sunshine will be picked up by a Sunshine staff member and escorted to their facility.
- ★ **Dismissal for 2nd graders:**
Parents should meet second grade students at the lunch gate.
- ★ **Dismissal for 3rd or 6th graders:**
Your students will be escorted by a staff member out the Fire Road gate or the park gate: The Fire Road is located in the driveway furthest from Faulkner Drive. Please arrange a meeting spot with your child prior to arrival in the morning.

When will I know my child's class assignment and teacher?

Class assignments will be available in Aeries Parent Portal the day before school starts. You will receive login information in late July.



I am a scheduled volunteer, may I walk my child to class?

Volunteers may enter the campus starting at 8:30am, after student arrival is complete. All guests on campus check in at the office using the LobbyGuard System prior to entering the classroom.

I need to stop by the office but the front doors are locked. What are the procedures for entering campus?

Stevenson Ranch School is a closed campus. We have controlled access onto campus via our intercom system. Please use the buzzer located to the right of the front door, face the camera, you will be greeted by the office staff and asked to include your reason for visiting. After being buzzed in, please check in with the front office through the LobbyGuard System. **All persons coming on to campus to volunteer or to pick up a student early or late, must present a driver's license or state issued identification.**

What are the rainy day guidelines?

On rainy days, students assemble indoors at arrival and should enter through the front doors or back hallways from the park area. Students assigned to indoor classrooms are seated in the hallways outside their classrooms or in the MPR for outside classrooms. We follow normal dismissal procedures on rainy days. Umbrella's are recommended.

What are the guidelines about having lunch with my child?

If you wish to have lunch with your child, please sign out your child and take them to the park or front courtyard.

If my child forgets his/her backpack, may I drop it off in the classroom?

Please deliver all items such as lunches, backpacks, projects and musical instruments to the main office. Teachers will remind students to check the office at recess or lunch.

It is my child's birthday. May I bring treats for the classroom?

Stevenson Ranch School follows a Wellness Policy set in place by our District Office. The policy limits celebrations that involve food during the school day. At our school, we do not bring food items for birthday celebrations. Students may bring items like bookmarks or pencils to distribute. It is best to arrange with the teacher before bringing any items to the school.

How do I contact my child's teacher?

You can contact your child's teacher by phone or by email. Please remember to include your student's name in the subject line of all email correspondence to help with the spam filter. As a reminder, teachers are preparing for the school day in the morning and are actively supervising children at dismissal but they will return phone calls and e-mails at the end of the day. Please feel free to schedule an appointment for in-person conversations.

Emergency Procedures

In the event of an emergency where all students and staff are required to "Shelter in Place" (remain in the main building), please come to the office to sign out your child. In an emergency that requires everyone to evacuate the building, the front doors will be locked, and you will need to proceed to Richard Rioux Park where the students will be released at the park gate near the campus playground. A photo I.D. will be required to release your child. More information can be found in our handbook.

